Pricing Schedule

|  |  |  |
| --- | --- | --- |
| **Expenditure** | **Notes** | **Total £** |
| Staff Salaries |  |  |
| Occupational Pension & NI |  |  |
| Training |  |  |
| Recruitment |  |  |
| Travel (Car allowance) |  |  |
| Direct Line Management |  |  |
| Central/Organisational Management |  |  |
| **Salary Costs Subtotal** |  |  |
| Office Rent |  |  |
| Utilities |  |  |
| Office Maintenance |  |  |
| Telephones (Inc. mobiles) |  |  |
| Admin equipment |  |  |
| I.T. and licenses |  |  |
| Stationery |  |  |
| Other (Please Specify) |  |  |
| **Overheads subtotal**  |  |  |
| Legal |  |  |
| PR/Marketing/Literature/Printing |  |  |
| Administration |  |  |
| Human Resources / Personnel |  |  |
| **Organisational Costs & Surplus Subtotal** |  |  |
| **TOTAL Annual Project Budget** |  |  |