Appendix 2.1 – Community Benefits Menu

BAF25040 – Treasury Management

Bron Afon Community Housing Limited (Bron Afon) is committed to supporting the social, economic, and environmental well-being of the Torfaen community. This document supports Tenderers in proposing a robust, locally focused Community Benefits offer.

Tenderers are **not** expected to commit to every category listed in the Community Benefits Menu but must commit to **at least one measurable benefit**. Proposed commitments must relate specifically to this contract — benefits delivered for other clients or contracts must not be included.

1. **General Community Benefit Requirements:**
   1. The successful Contractor shall deliver Community Benefits as a contractual obligation, agreed in writing with the Client prior to delivery. Reference examples are provided in the accompanying *Community Benefits – Menu of Options*.
   2. All community benefit activities must take place within the Torfaen County Borough.
   3. Prior to any delivery of community benefits the Contractor must inform Bron Afon and receive authorisation for said community benefits to be considered as part of the awarded contract.
   4. Any publicity material relating to Community Benefits delivered under this contract must be **joint-branded** with Bron Afon and approved by Bron Afon prior to publication.
2. **Monitoring & Reporting**
   1. Within four weeks following completion of each annual audit, the Contractor shall submit a **Community Benefits Statement** summarising the activities delivered during the reporting period and cumulatively since contract award.
   2. The Contractor shall support additional monitoring or reporting requests as reasonably required by Bron Afon. This may include the submission of update reports at quarterly contract review meetings, if agreed.

# **Community Benefits Menu**

Please note: **Contractors are required to answer this section however not all fields are required to be completed. Please select the options which are most suitable to your organisation.**

|  |  |
| --- | --- |
| **Procurement Requisition Form** | |
| **Decarbonisation** | |
| **Decarbonisation and ‘Green’ Energy**  What decarbonisation programme does your organisation have to become more sustainable in terms of material usage with regards to this requirement? |  |
| **Employment Opportunities** | |
| **Targeted Local Recruitment & Training**  What employment and/or training opportunities can you offer the local community and/or tenants?  It is expected that 1 person week is offered per £20,000.00 of spend. This can be broken down across different individuals and timescales as the supplier sees fit.  **Key info:** Number of weeks available in this contract, number of people on each placement |  |
| **Targeted Apprenticeship/Trainee Scheme**  What apprenticeship and/or trainee schemes can you offer the local community and/or tenants?  A period of 18 months is usually required to deliver a NVQ L2 or similar qualification. Examples include: business admin, surveying & trade sectors.  **Key info:** Number of apprentices/trainees, work area (e.g. admin, trade etc.), hours per week, number of weeks |  |
| **Targeted Work Placements**  What opportunities can you offer to the local community and/or tenants in the form work placements/work experience?  **Key info:** Number of weeks available in this contract |  |
| **Professional Development** | |
| **Targeted Mock Interview Training**  What interview training (including performance feedback) are you able to offer the local community and/or tenants?  **Key info:** Number of interviews to be carried out |  |
| **Mentoring**  What mentorship programs are you able to offer the local community and/or tenants (an outline of guidance should be given)?  **Key info:** Number of mentors, number of hours per mentor |  |
| **Support Professional Development Training**  What professional development training are you able to offer the local community and/or tenants? e.g. training on things such as computers, cost control, health and safety etc. |  |
| **Support Construction Training**  What construction training support are you able to offer the community construction trainers?  This could include materials e.g. bricks, plaster, paint, timber etc, or construction trainers themselves. |  |
| **Careers Fair**  What is your ability to attend an event aimed at making people aware of opportunities in your organisation’s business sector? |  |
| **Community Projects & Events** | |
| **Community Project**  What voluntary local community project support can you offer? e.g. painting of a community room, donation of materials and/or funds.  **Key info:** Number of staff, total hours available |  |
| **Community Workshop**  What is your ability to attend a half-day session with other members of the supply chain to use their business acumen to problem solve and discuss community improvement proposals e.g. how do we secure more revenue support for a community centre?  **Key info:** Number of ½ day sessions attended |  |
| **Schools Project**  What is the contractor’s ability to support, aid financially and/or raise awareness of your business sector within local schools? |  |
| **Community Sporting Events**  What is the contractor’s ability to be part of, aid financially/sponsor and/or promote local sporting events? |  |
| **Community Arts Events**  What is the contractor’s ability to be part of, aid financially/sponsor and/or promote local art events? |  |
| **Secondary Supply Chain Support** | |
| **Secondary Supply Chain Support**  What is the contractor’s ability to encourage their own supply chain to engage in the above activities. |  |
| **Other Ideas** | |
| **Other Ideas**  Detail any other community benefit initiatives you would be able to offer benefiting the local community and/or tenants, local supply chains or the environment. |  |