**PRICING SCHEDULE**

**WESTERN VALE COMMUNITY DAY CARE SERVICE**

PLEASE NOTE - COMPLETION OF THIS FORM IS MANDATORY  
  
The contract price submitted must include all costs associated with delivery of the Service as set out in the Specification, including but not limited to staffing, premises, transport, meals, activities, insurance, overheads, compliance, monitoring and reporting. All prices must be exclusive of VAT.

**Pricing Envelope and Uplift Clause**

The Council has set a maximum budget for this Service of £157,000 per annum (exclusive of VAT). Tenderers must ensure their total annual price does not exceed this amount. Bids submitted above this value may be deemed non-compliant and rejected.  
  
The Annual Contract Price shall remain fixed at the submitted level from contract commencement until 31 March 2027. No uplifts will be considered during this initial period. Tenderers must therefore take account of any likely costs within this period, including potential increases in the Real Living Wage and National Minimum/Living Wage.  
  
From 1 April 2027 the Council will consider uplifts to the Annual Contract Price on the following basis:  
  
1. Real Living Wage / National Minimum or Living Wage Adjustments – Where national increases in RLW/NMW demonstrably impact staffing costs, the Council will review the submitted breakdown and may agree an uplift proportionate to the additional cost. Other uplifts may be considered as part of the Council’s annual budget-setting process.

**Annual Contract Price**

|  |  |
| --- | --- |
| **Description** | **Annual Price (ex VAT)** |
| Total Annual Contract Price (inclusive of all costs required to deliver the Service) | £\_\_\_\_\_\_\_\_\_\_ |

A detailed breakdown of staffing and non-staffing costs must also be submitted using the accompanying Excel template Section H – Part 4: Pricing Schedule (B).

**Legal and Contractual Notes**

1. The contract will be awarded for a fixed term of 4 years with the option to extend for up to a further 2 years.
2. By agreeing to the contract price, the Tenderer confirms they have taken into account all information provided in the Tender Pack, including the Service Specification and Terms & Conditions.
3. All prices must be exclusive of VAT.
4. Prices submitted will remain valid until 31/03/2027, with subsequent years subject to review in line with the Council’s budget setting process.
5. Where a change in law or legislation occurs, the provisions of the Contract’s ‘Change of Law’ and ‘Change Control’ clauses shall apply.
6. The Council reserves the right to reject Abnormally Low Tenders in accordance with the Procurement Regulations 2023.
7. The contract will be awarded to the Most Advantageous Tender (MAT), in line with the evaluation methodology outlined in the ITT.

**Authorised Signatory**

Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Position: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Organisation: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Signature: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_