A black background with a black square

Description automatically generated with medium confidence

North Wales Science trading as Xplore!

**Phase 1 First floor**

Planetarium room build, office relocation, stairwell and lift refurbishment

**Phase 2 Ground floor**

LaunchPADLansio room build, kitchen installation and café redesign and installation

Ref: AS/JC/07/10/2025

**Invitation to Tender (ITT) – Part C (Other Declarations) Response Document**

**Schedule 4**

This certificate must be printed on the headed paper of the Participant in the form of a letter addressed to the Authority. The certificate must be returned with each submission.

1. Date

This certificate is dated [Participant to insert date]. It relates to our submission for the Invitation to Submit a Tender for **the building works associated with Phases 1 & 2 of Xplore! 2.0 at Xplore! Science Discovery Centre.**

1. Wales Procurement Specific Questionnaire (WPSQ) confirmation

We confirm that our response to the Wales Procurement Specific Questionnaire (WPSQ) is true and accurate in all material aspects as at the date of this certificate.

1. Canvassing

We certify that in making this submission we have not (and will not have before the award of any contract for the work):

* 1. offered any inducement, fee or reward to any member or officer of the Authority or any person acting as an adviser for the Authority in connection with the Project; or
  2. done anything which would constitute a breach of the Bribery Act 2010; or
  3. canvassed any of the persons referred to in clause 3a of this Submission Certificate in connection with the Project; or
  4. contacted any officer of the Authority prior to the contract being awarded about any aspect of the Project in a manner not permitted by this procurement (including without limitation a contact for the purposes of discussing the possible transfer to our employment of such officer for the purpose of the Project).

1. Non-collusion

We certify that this submission is made in good faith and that we have not (and will not have before the award of any contract for the work):

* 1. fixed or adjusted the amount of our submission by or in accordance with any agreement or arrangement with any other Participant; or
  2. entered into any agreement or arrangement with any other person that the other person shall refrain from making a submission or as to the amount of any submission to be submitted; or
  3. caused or induced any person to enter into such agreement as is mentioned in either clauses 4a or 4b of this Submission Certificate or to inform us of the amount or approximate amount of any rival submission; or
  4. communicated to any person other than the Authority the amount or approximate amount of our proposed submission (except where such disclosure is made in confidence in order to obtain quotations necessary for the preparation of the submission or where both are acting as members of a consortium which has made a submission).

1. Use of Artificial Intelligence

We certify that we have clearly identified any text forming part of our submission which has been generated by artificial intelligence or machine learning tools, including large language models, and that any such text has been checked and verified for accuracy.

1. **Acceptance of Contract Terms and Conditions**

On behalf of the Participant I hereby confirm:

6.1.1 In the event that Authority wishes to enter into agreement with the Participant within the prerequisite period, I will sign the agreement which shall consist of All documents contained within the tender pack including Schedules completed and submitted with this Tender; and

6.1.2 Acceptance of all the contract terms and conditions contained in Invitation to Tender (ITT) documentation.

6.2 I/we have read the information provided in Your Invitation to Tender and, subject to and upon the terms and conditions contained therein, I/we offer to supply the Goods, Works and Services described in the said Tender documents in such manner as may be required:

6.2.1 Model Contract: I/we agree that this Tender and any contract which may result there from it shall be subject to the documents detailed within this submission and that any other terms or conditions of contract or any general reservations which may be printed on any correspondence emanating from me/us in connection with this Tender shall not be applicable and that this Tender shall remain open for acceptance for a period of 90 calendar days from the Tender return date.

6.2.2 The prices quoted in this Tender are valid for acceptance for 90 days from the final day for submission of Tenders and I/we confirm that the terms of the Tender will remain binding upon me/us and may be accepted by You at any time before that date.

6.2.3 I/we note that the Contract shall be valid upon acceptance and signature by both parties of to the Contract.

6.2.4 Law: I/we agree that the construction, validity, performance, and execution of any contract that may result from this Tender shall be governed by and interpreted in accordance with English Law and shall be subject to the exclusive jurisdiction of the Courts of England and Wales.

6.2.5 I/we agree to bear all costs incurred by me/us in connection with the preparation and submission of this Tender and to bear any further costs incurred by me/us prior to the award of any contract.

6.3 I am authorised to sign Tenders on behalf of my Company, and I have read and understood the Instructions to Tender document and any other documents enclosed within this Tender.

In this certificate, the word “person” includes any persons and anybody or association, corporate or unincorporated; any “agreement” or ‟arrangement” includes any transaction, formal or informal and whether legally binding or not; and “work‟ means the work in relation to which this submission is made.

Signature………………………………………………

in the capacity of …………………………………….

Name (Block Capitals) ……………………………….

Authorised to sign the submission for and on behalf

of…………………………………………....

**Schedule 10**

This offer is dated [insert date]. It relates to our submission for the Invitation to Submit a Tender for **the building works associated with Phases 1 & 2 of Xplore! 2.0 at Xplore! Science Discovery Centre.** Our submission to you is an offer which is capable of legal acceptance by you to create a contract between us. This offer shall remain valid and in effect for a period of 90 days following the date of submission.

Signature………………………………………………

in the capacity of …………………………………….

Name (Block Capitals) ……………………………….

Authorised to sign the submission for and on behalf

of…………………………………………....

**Insurance Cover confirmation for the building works associated with Phases 1 & 2 of Xplore! 2.0 at Xplore! Science Discovery Centre.**

**CERTIFICATE AS TO INSURANCE COVER IN PLACE**

IT is HEREBY certified that insurance which satisfies the requirements of the Contract Conditions as summarised below are/will be in operation.

1 **Employers Liability Insurance**

      [a] Name and address of Insurance Company ...........................

...........................

...........................

...........................

...........................

      [b] Policy Reference ...........................

      [c] Commencement Date [if applicable] ...........................

      [d] Expiry Date [if applicable] ...........................

      [e] Indemnity limit ...........................

      [f] Any specified exclusions ...........................

2. **Public and Products Liability Insurance**

      [a] Name and address of Insurance Company ...........................

...........................

...........................

...........................

...........................

      [b] Policy Reference ...........................

      [c] Commencement Date [if applicable] ...........................

      [d] Expiry Date [if applicable] ...........................

      [e] Indemnity limit ...........................

      [f] Any specified exclusions ...........................

3. **PROFESSIONAL IDEMNITY INSURANCE**

      [a] Name and address of insurance Company ...................................

...................................

...................................

...................................

      [b] Policy Reference ...................................

      [c] Commencement Date [if applicable] ...................................

      [d] Expiry Date [if applicable] ...................................

      [e] Indemnity limit ...................................

      [f] Any specified exclusions ...................................

 Signed: .......................................………    Date: ............................

Name(print): ……………………………… …………………………………………….

For and on behalf of     ................................. ……………………………

               .

**Named Contact Details and Declaration for the building works associated with Phases 1 & 2 of Xplore! 2.0 at Xplore! Science Discovery Centre.**

I declare that to the best of my knowledge the answers submitted, and information contained in

this ITT Response Submission documents are correct and accurate.

I declare that, upon request and without delay I will provide the certificates or documentary evidence referred to in this document.

I understand that the information will be used in the selection criteria process to assess my organisation’s suitability.

I understand that the University may reject this submission in its entirety if there is a failure to answer all the relevant questions fully, or if false/misleading information or content is provided in any section.

I am aware of the consequences of serious misrepresentation.

|  |  |
| --- | --- |
| Contact name |  |
| Name of organisation |  |
| Role in organisation |  |
| Phone number |  |
| E-mail address |  |
| Postal address |  |
| Signature (electronic is acceptable) | Enter signature. You can paste a copied signature here. |
| Date |  |