

## Part 2: Specification

Swansea Council is inviting bids from local traders for trading pitches.

### Pitch 1

#### Sketty Lane 1

Ice Cream trader (no hot drinks) near footpath access to beach and playing fields.

Pitch is on the grass area by the car park - the operation of this trading pitch cannot interfere with any of the parking spaces.

3 Year Lease.



### Pitch 2

#### Sketty Lane 2

Food trader near footpath access to beach and playing fields.

Pitch is on the grass area by the car park - the operation of this trading pitch cannot interfere with any of the parking spaces.

3 Year Lease.



### **Pitch 3**

#### **Brynmill Lane**

Ice Cream/Catering Trailer

Pitch is on grass area, opposite to Singleton Park, Mumbles Road, Swansea.

3 Year Lease.



### **Pitch 4**

#### **Blackpill, Oystermouth Road**

Ice Cream and/or hot drinks trader.

Pitch is on the grass area within the car park - the operation of this trading pitch cannot interfere with any of the parking spaces.

3 Year Lease.





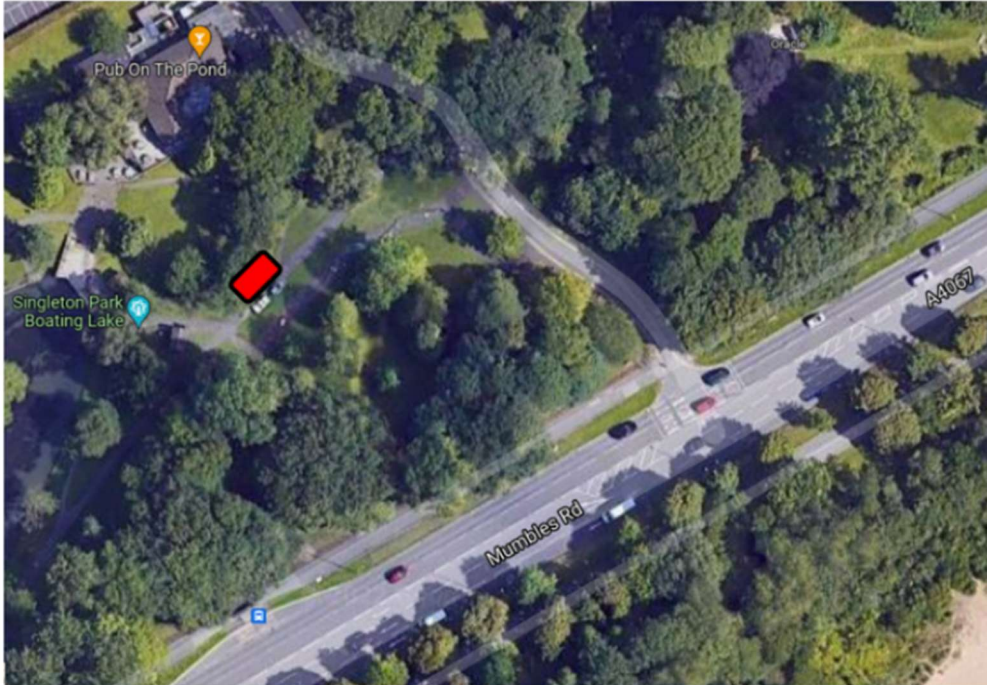
## Pitch 5

### Singleton Park – Boating Lake

Hot and cold drinks, light snacks and ice cream. No hot food.

Golf and Boating Lake open from Easter holidays until end September on weekends and school holidays only.

1 Year Lease.



## Pitch 6

### Clyne Gardens

Hot drinks, cakes, sandwiches / Ice cream trader.

The successful trader will have the opportunity to use onsite electricity rather than utilising any generators. Trader will be recharged on quarterly basis for cost of any electricity used over that period. Unit charge for period 2026-2027 is to be confirmed. A trader using this option will be preferred over a trader using a generator due to noise levels.

3 Year Lease.



## Pitch 7

### Clyne Valley Country Park (Ynys Newydd Road entrance to be used)

Hot drinks, cakes, sandwiches / Ice cream trader.

Silent generator or gas vehicle essential due to proximity to residential areas.

Final pitch location to be agreed with Trading Standards.

1 Year Lease (subject to a 3-month trial period).



## Pitch 8

### Horton Car Park

Ice Cream / Food / Beach Goods.

3 Year Lease.





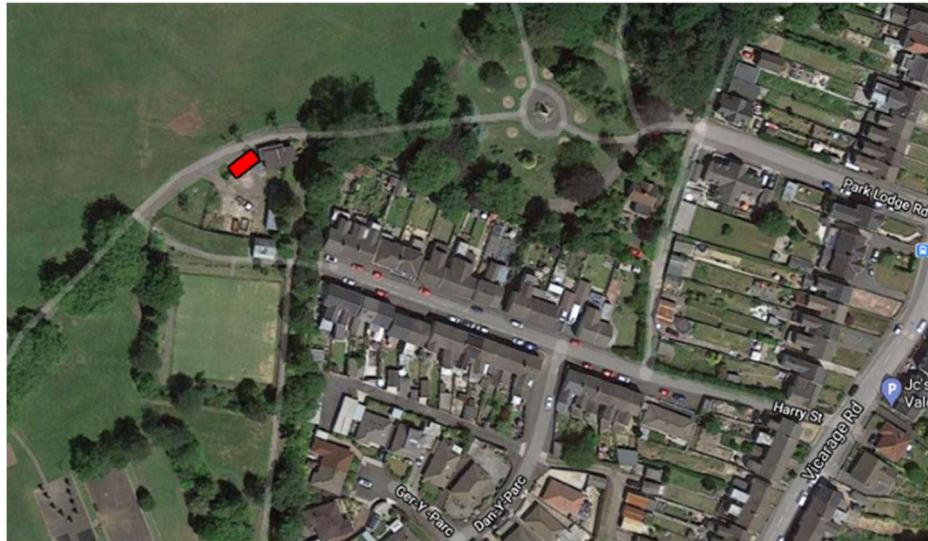
## Pitch 9

### Morrison Park (Park Lodge Road entrance to be used)

Hot drinks, cakes, sandwiches / Ice cream trader.

Silent generator or gas vehicle essential due to proximity to residential areas.

1 Year Lease (subject to a 3-month trial period).



## Pitch 10

### Southend Gardens - Pitch 1

Seafood trader.

3 Year Lease.

The three pitches in Southend, have the opportunity to use onsite electricity rather than utilising any generators. Each trader who wishes to use this will be responsible for standing charge equivalent to (interim rate of 48.5p/day, so this will cost approx. £15/month even with no usage) plus any additional electricity charges. Metering is accessed through Smart pillars and will be run through a prepaid card. Adding funds to the card will be the responsibility of the trader, which can be done through the Trading Standards Department. EDF are current electricity suppliers, although these charges can change during the contract and will be outside our control. Unit charge for period 2026-2027 is to be confirmed.

Please note, Swansea Council is looking to appoint an agent to market the opportunity of leasing the Ski Hut at Southend Gardens, with a lease period of up to 3 years. There will be no restriction on the particular use for the hut, therefore it is possible that a catering trader may be the successful leaseholder. There will be a requirement for the new tenant to obtain planning permission for the change of use of the building prior to operating.



## Pitch 11

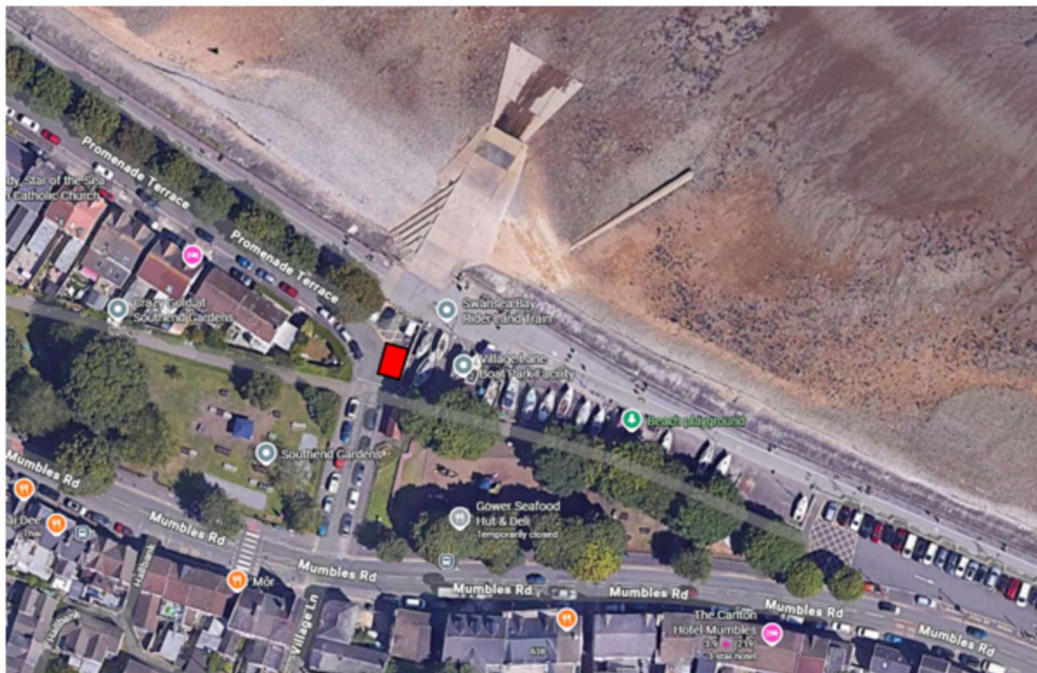
### Southend Gardens - Pitch 2

Hot drinks or desserts trader.

3 Year Lease.

The three pitches in Southend, have the opportunity to use onsite electricity rather than utilising any generators. Each trader who wishes to use this will be responsible for standing charge equivalent to (interim rate of 48.5p/day, so this will cost approx. £15/month even with no usage) plus any additional electricity charges. Metering is accessed through Smart pillars and will be run through a prepaid card. Adding funds to the card will be the responsibility of the trader, which can be done through the Trading Standards Department. EDF are current electricity suppliers, although these charges can change during the contract and will be outside our control. Unit charge for period 2026-2027 is to be confirmed.

Please note, Swansea Council is looking to appoint an agent to market the opportunity of leasing the Ski Hut at Southend Gardens, with a lease period of up to 3 years. There will be no restriction on the particular use for the hut, therefore it is possible that a catering trader may be the successful leaseholder. There will be a requirement for the new tenant to obtain planning permission for the change of use of the building prior to operating.





## Pitch 12

### Southend Gardens - Pitch 3

Hot drinks or desserts trader.

3 Year Lease.

The three pitches in Southend, have the opportunity to use onsite electricity rather than utilising any generators. Each trader who wishes to use this will be responsible for standing charge equivalent to (interim rate of 48.5p/day, so this will cost approx. £15/month even with no usage) plus any additional electricity charges. Metering is accessed through Smart pillars and will be run through a prepaid card. Adding funds to the card will be the responsibility of the trader, which can be done through the Trading Standards Department. EDF are current electricity suppliers, although these charges can change during the contract and will be outside our control. Unit charge for period 2026-2027 is to be confirmed.

Please note, Swansea Council is looking to appoint an agent to market the opportunity of leasing the Ski Hut at Southend Gardens, with a lease period of up to 3 years. There will be no restriction on the particular use for the hut, therefore it is possible that a catering trader may be the successful leaseholder. There will be a requirement for the new tenant to obtain planning permission for the change of use of the building prior to operating.



For more information, please visit the below webpages:

<https://www.swansea.gov.uk/streettrading>

[Commercial waste and recycling - Swansea](#)

[Natural Resources Wales / Register or renew as a waste carrier, broker or dealer](#)



## Special Conditions of Contract

- 1.1 The Contract shall be subject to these Special Conditions of Contract ('the Special Conditions'), which are in addition to the Conditions of Contract ('the Conditions'). Should any of the Special Conditions be inconsistent with the Conditions, the Special Conditions shall prevail.
- 1.2 Street Trading Licences shall be for a period of between 3 months and a maximum of 1 year and the current fees can be found here:  
<https://www.swansea.gov.uk/outerzonestreettradingfees>.  
**Please note that the licence fee is expected to increase from 1<sup>st</sup> April 2026. The website will be updated as soon as possible. The licence fee is over and above the bid fee which is being offered as part of this tender.**
- 1.3 Pitch lease periods are specified in the Specification section.
- 1.4 This Contract may be terminated by either party giving a minimum of 1 months' notice any time after the first 3 months of the Contract. Notice must be given in writing to the other party. Swansea Council are not liable to refund any fees should either party terminate the Contract.
- 1.5 If either party terminates this Contract in accordance with Clause 1.4, the Contractor must pay to the Authority all amounts owing by the Contractor to the Authority under this Contract and return all Street Trading Consent documents for the trading pitches to Trading Standards within 14 of days from the date of termination.
- 1.6 In the case of all Consents, the Consent Fee will be continuous for the season, and under no circumstances will any allowance be made for wet weather etc.
- 1.7 The Consent holder must clearly display their tariff of charges to the public.
- 1.8 All trading must cease no later than 10.00pm.
- 1.9 Vehicles may only use access points to the sites designated by Trading Standards.
- 1.10 The Consent holder shall supply to the designated office a copy of their current Risk Assessment, Normal Operating Procedure and a copy of their current Insurance Certificate.
- 1.11 All staff manning the vehicles must be clearly identifiable.
- 1.12 Silenced diesel generators only to be used on site. All generators must be earthed, fenced and comply with Health and Safety and Electricity at Work Regulations.
- 1.13 Consent holders must provide the designated officer with full contact details including an out of hours contact telephone number.
- 1.14 Should the bid be revoked by the Council at any time, the Council shall not in any circumstances whatsoever be liable to pay any compensation to the holder in respect of such revocation

- 1.15 The Council has the right, on no more than 10 days per annum, (specific events including Wales Air Show, Swansea 10K race, Singleton Park concerts etc. and any others which we are notified of) request that the licensee cease trading on the allocated pitch for the duration of the event.
- 1.16 Annual pitch/bid fees are payable either in full or by monthly Direct Debit.
- 1.17 Pitch/bid fees are per annum. For example, a 3-year lease period with a pitch/bid fee of £2,000 per annum would equate to £6,000 over the 3-year lease period.
- 1.18 Licence fees are payable either in full or by monthly Direct Debit.
- 1.19 Please note that no competing traders will be accepted in the immediate locality of established business.
- 1.20 All traders must comply with all current legislation applicable to their business.
- 1.21 The trader shall keep their vehicle or stall or other mode used for trading, and trading location and the immediately adjacent area in a clean and tidy condition during the permitted hours and also leave the same in a clean and tidy condition and unobstructed at the end of each period of trading.
- 1.22 The trader shall provide at their own cost and expense, litter bins or similar receptacles for the deposit of litter resulting from his street trading activities and remove them and their contents at the end of each period of trading.
- 1.23 The trader is required to ensure that waste emanating from their business is disposed in accordance with legislative requirements under the Environmental Protection Act 1990, section 34. Failure to provide accurate records in regard to the disposal of waste, may result in a fixed penalty notice being issued and or prosecution in a court of law. For further details on how to dispose of your business waste and how to register as waste carrier please follow the below links:  
<https://naturalresources.wales/permits-and-permissions/waste-permitting/register-as-a-waste-carrier-broker-or-dealer>  
  
<https://naturalresources.wales/guidance-and-advice/environmental-topics/waste-management/waste-duty-of-care>
- 1.24 The trader shall retain with their vehicle or stall or other mode used for trading, any water used or waste produced until the end of each period of trading on each day of such trading and then remove it or dispose of it elsewhere, and in particular shall not deposit any such waste near or into any street, drain or channel.
- 1.25 If pitches are surrendered prior to the term agreed, then the bid fee remains payable.