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Appendix 5 – Asset Lists

SERVICE:

Fully Comprehensive Lift Contract 2026

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D. APPENDIX 5 – ASSET LISTS

D1. INTRODUCTION

This appendix provides a list of assets that fall within the scope of this Lift Plant Services Contract. The asset list has been prepared using information provided by the current maintenance contractor and represents the University's best understanding of the equipment because at the time of issue.

The list is provided to assist Tenderer's in preparing accurate and comprehensive pricing and service proposals. It is the responsibility of Tenderers to familiarise themselves with the sites and asset base as part of their tender preparation.

Tenderers must ensure that their Planned Preventative Maintenance (PPM), statutory inspection and reactive maintenance pricing fully reflects the assets listed in this Appendix, together with the service requirements set out it:

- Appendix 1 – Planned Preventative Maintenance (PPM) Specification
- Appendix 2 – Service Specification and Performance Requirements

D2. SCOPE OF ASSETS

The asset list covers:

- All passenger and goods lifts, platform lifts and associated lifting equipment, including but not limited to:
 - Traction and hydraulic lift systems
 - Lift cars, counterweights, guides, ropes and safety gear
 - Lift control systems, alarms and communication devices
 - Associated lift machinery, controllers and ancillary equipment relevant to the scope of this contract.

All lifting equipment subject to statutory inspection under the Lifting Operations and Lifting Equipment Regulations (LOLER) 1998 and the Provision and Use of Work Equipment Regulations (PUWER) 1998.

D3. ASSET LISTS

The following table details the assets included within the scope of this tender. Asset information includes relevant location, description and reference information.

Note to Tenderers: This asset list is provided for tendering purposes. The University reserves the right to update asset information during the mobilisation phase if discrepancies are identified. Tenderers must satisfy themselves as to the nature and extent of the assets prior to submission.

D4. SITE ACCESS AND VERIFICATION

Tenderers are encouraged to arrange site visits during the tender period to verify the asset information and assess site conditions. Site visits must be arranged in advance with the University Estates Department as detailed in Section 7 of the ITT.

D5. FUTURE UPDATES & CONTRACTOR RESPONSIBILITY

The asset list represents the University's best understanding at the time of issue. Assets may be added, removed or amended during the life of the contract due to replacement works, capital projects or operational changes.

The Contractor will be required to maintain and update the asset register throughout the duration of the contract and to notify the University promptly of any discrepancies identified during mobilisation or routine maintenance.

D6. ASSET REGISTER VERIFICATION REQUIREMENT

Within the first 12 months of the Contract Commencement Date, the Contractor shall complete a full verification of all lift assets covered by this Contract. The verification must include confirming asset details, identifying any missing equipment, and providing the University with an updated and accurate asset register. Thereafter, the Contractor shall maintain the asset register and notify the University promptly of any discrepancies or changes discovered through maintenance activities or inspections.

D7. ASSET TABLE

<u>Asset Description</u>	<u>Location</u>	<u>Make/Model</u>	<u>Serial Number</u>	<u>Floors</u>
Top A Corridor	Plas Coch	No Information	No Information	No Information
Main Reception	Plas Coch	Amalgamated Lifts	5550	2
Clocktower	Plas Coch	Rubax	RU.3534	2
A Block Canteen	Plas Coch	Otis	No Information	2
Sports Centre	Plas Coch	Kone	998339	2
Library Left	Plas Coch	Concept	No Information	4
Library Right	Plas Coch	Concept	No Information	4
Library Centre	Plas Coch	Concept	No Information	4
Crispin Lane Disabled	Crispin Lane	Namihissen 400	No Information	3
Crispin Lane Tower	Crispin Lane	Rubax	RU.11565	5
Creative Industries Building	Plas Coch	Express Evans	0041 05CD23032010	2
Regent Street	Regent Street	Kalea	10.164.56.59	2
Corbishley	Northop	Kalea A4	8414967-13929	2
Mitchelmoore	Northop	Pollick Steplift	9136	2
C Corridor Platform	Plas Coch	Bison Beded Ltd	No Information	2
St Asaph Goods	St Asaph	Kone	903351	3
St Asaph Passenger	St Asaph	Kone	903350	2
Alive Hub	Plas Coch	Motala Hissar	MC2000	2
EEOC	No Information	Orona	XGB04000KEW	2